

OAK PARK-CARPENTER PTA MINTUES

TO: Melisa Vick, Holly Hatfield, Shobha Gardi, Patty Jo Carter, Kelley Ahrens, Susan Adcox, Angie Ways, Tracey Giannola, Delisa Hickman, Tracy Reynolds, Carin Robison, Cathy Stiglic, Jennifer Gill

FROM: Mary Ellen Naylor, Secretary

SUBJECT: Minutes from the September 4th 2007 PTA Meeting

CALL TO ORDER

The meeting was called to order by Melisa Vick at 7:05 p.m. in the OPC library. All PTA board members were in attendance. A list of all PTA members in attendance can be found in the secretary's notebook.

APPROVAL OF MINUTES

The minutes of the July 2007 meeting were presented for approval. Tracey Giannola motioned for approval with Carin Robison seconding. The minutes were passed.

APPROVAL OF 2007-2008 PTA BUDGET

The budget for the upcoming year was passed around to the members. Tracy Reynolds recommended that both former PTAs close their bank accounts as soon as possible and turn monies into new OP-C account. A discussion was held on the following budget items:

- Yearbook: Laura Bauer has contacted Lifetouch and other companies to price the yearbooks. With 400 books to be printed this year, the price should remain at \$15.00. Additional pages and color will increase the price.
- Corporate Rebates: Requested \$50 to cover cost of postage for Box Tops.
- Gardening: Requested \$200 additional money. There is \$472.00 left in the school account for OWLS which will now go to this budget line.
- Staff Luncheons: Requested \$700 to hold both luncheons in fall and spring. It was decided to hold the fall luncheon and see if there is enough money for the spring luncheon.
- Body Walk: Our school was not approved for this year. \$400 can be returned to the budget. \$200 of this went to the Staff Luncheons.

That concluded the discussion part of the budget. The motion to approval the budget was made by Tracey Giannola and seconded by Kelley Ahrens. The motion passed.

BOARD REPORTS

President: Melisa thanked Angie Ways and Tina Walkowiak for the meeting treats.

The PTA closet is shrinking and all large items are outside in the shed. On Monday, Sept. 17th they will be going through the closet at 8 a.m. Anyone who would like to help is encouraged to attend.

There are some missing PTA procedure notebooks. If you have one, please put them in the bottom drawer of the black filing cabinet in the office by Sept. 14.

The new PTA white board and the PTA bulletin board are for use by any committee.

1st Vice Presidents: There is only one committee without a chair and that is the Service Committee.

They need help with babysitting for the PTA meetings. They have the students but no adults to supervise.

2nd Vice Presidents: The trash bag sale is coming up and trash bags will not be sold all year long through the office. Anyone can help with getting the trash bag samples ready. Reminders for the Donation Drive will go out Sept. 14th. The goal is \$7500 and the amount so far is \$5145.

BoxTops has brought in \$325 and the next deadline is October 31st. There are BoxTop containers in each classroom. Report filed in Secretary's notebook.

3rd Vice Presidents: A discussion was held on what parent programs should be held. One suggestion is for Jeff Lanza from the FBI to talk on Internet safety. Another suggestion was for a program on bullying to coincide with the training for the teachers.

4th Vice Presidents: The membership drive is coming along. There are 177 family memberships and 73 individual memberships for a total of 427.

Secretary: A collection of thank you notes was passed around to the members.

Treasurer: Tracy explained the use of the reimbursement forms. No checks will be written without a completed reimbursement form.

Parliamentarian: No report

Teacher Representative: Cathy Stiglic thanked everyone for the wonderful staff breakfast.

Principal: Jennifer Gill announced the OP-C Building Dedication to be held Sunday, Sept. 9 from 2-4 p.m. with the program beginning at 2:15 p.m. Congressman Dennis Moore will be in attendance to make a presentation. Dr. Kaplan and the school board president will also be there. The flags of Carpenter and Oak Park will be retired with a new flag presented.

The speeches and elections of the student officers are coming up. Officer positions are open to 5th and 6th graders.

The Positive Behavior System (PBS) awards are a work in progress.

The Special Education students will do the paper recycling and BoxTops.

The multi-grade potlucks are coming up. Dates are on the agenda.

The Dibbles reading assessments for all grades are being conducted. MAP testing begins the week of Sept 4th.

There will be a bullying prevention workshop for all staff members.

The Haunted House will have to be re-thought due to the taller ceilings in new building.

The first Preschool fun event of the year is scheduled for October 23rd at 6:30 p.m.

September 12th is an early dismissal day.

Mrs. Gill encouraged all parents to sign up for the SM Alert System through smsd.org.

The playgrounds, ball fields, etc. are not completed as planned.

OP-C is short a custodian due to Virgil being out with a broken back.

(A principal report summary is attached to the minutes in the Secretary's notebook)

COMMITTEE REPORTS

- Field Day—Popsicles and water bottles will be passed out to the students.
- Hospitality—The OP-C Open House will be in February as well as Kindergarten Round-up.
- Preschool Fun Time—The dates are scheduled.
- Room Parents—All classes have at least one parent. A meeting was held Sept. 4th.

- Staff Appreciation—A meeting will be held soon.
- Teacher Luncheons—The luncheons will be held in the cafeteria.
- Auction—Report on file in secretary’s notebook. The auction is scheduled for Feb.23, 2008.
- Skating Parties—Only 21 more children will give us an additional \$100 from the parties.
- Spirit Wear—Rachel said that the sale will not have the income as expected. A reminder will go out Sept. 7.
- Art Helper—Mrs. Post has no budget left and needs to buy 87 frames for artwork. Mrs. Gill will follow up with this.
- Chat and Chew—The book lists are done and they will use only AR books. The information should be going home this week.
- Library Helpers—There are 22 people signed up to help in the library.
- Meet and Greet Potlucks—The 5th grade has low sign-up.
- School Picture Day—October 11
- Yearbook—(see report under Budget)
- School Directory—There are approximately 322 families at OP-C. The directory should go out around the 21st of September.
- Haunted House—Not a part of PTA, but included here as FYI item. It will be held October 12 and there will be 7 rooms with games, a silent auction and food. The theme is The Haunted Highway.

ADJOURNMENT

The motion to adjourn the meeting was made by Tracey Giannola. The meeting was adjourned at 9:06 p.m.

Respectfully submitted:

Melisa Vick, President

Date

Mary Ellen Naylor, Secretary

Date